

**POSITION:** Executive Director, Mugongo Farm, Rwanda

**DESCRIPTION:** Mugongo was the long-time home of the American expatriate Rosamond Carr. For many years she raised Pyrethrum (a natural insecticide) and then commercial flowers. Following the 1994 genocide, Roz founded the Imbabazi Orphanage on her property. Frequent intermittent violence in the community resulted in many years of exile in the town of Gisenyi. In 2005 the Imbabazi relocated permanently to the farm in Mugongo. Since Roz's passing in 2006 the Imbabazi Foundation Board of Directors has been responsible for continuing operations of the Orphanage and the farm. From 2009 going forward, the Board would like to see the farm become self-sufficient and support Orphanage operations as much as possible.

**DUTIES:** The Executive Director of Mugongo Farm is a new position. The successful candidate will be able to work with little supervision from the Foundation Board while overseeing the staff which currently includes the Orphanage Director, Special Projects Coordinator and Technical Assistant. He or she will also oversee the Agricultural Manager, a new position that will be filled soon. Together with the Agricultural Manager, the Executive Director will evaluate and analyze current and potential production levels of Mugongo Farm in the following areas: commercial flowers, vegetables, dairy, grasses for dairy, eggs and poultry, pork, sheep for wool and meat, and any other crops or livestock suitable for consumption on premises and for sale. The Executive Director will assist in developing distribution channels for production first to fill the needs of the Imbabazi Orphanage as defined by the Imbabazi Director, then to markets in Gisenyi, Ruhengeri, and Kigali as appropriate. Other areas for development that could stimulate the local economy and generate cash flow for the Imbabazi include wood products and tourism. Project planning, budgeting, and execution will be responsibilities of the person selected to fill this position. In addition to coordinating farm activities, the successful candidate will assist in sustaining the legacy of Roz Carr through the Pyrethrum museum, the web site, and other suitable means.

**QUALIFICATIONS:**

- Minimum undergraduate degree; advanced degree desirable
- Previous experience living and working in Rwanda
- Fluency in English language, both written and spoken; fluency in French and Swahili desirable
- Excellent written and oral communication skills
- Project Management experience, including ability to develop project plans and budgets, identify staffing needs, submit Monthly Status Reports to the Board of Directors
- Ability to communicate and work well with resident Managers, Staff, and Children and non-resident Board Members
- Familiarity with Roz Carr's life and story

**AVAILABILITY:** June 1, 2009 for minimum 1 year commitment

**COMPENSATION:** US\$ 1000 per month